

# ETHICS AND MALPRACTICE STATEMENT

---

Proceedings of Malaysian International Tribology Conference 2015 is committed to ensuring the highest standards of publication ethics whereas the publication malpractice is strictly prohibited by all possible measure. Our responsibility is to publish original work of value to the intellectual community in the best possible form and to the highest possible standards. We expect similar standards from our reviewers and authors. Honesty, originality and fair dealing on the part of authors, and fairness, objectivity and confidentiality on the part of editors and reviewers are among the critical values that enable us to achieve our goal. Proceedings of Malaysian International Tribology Conference 2015 endorses and behaves in accordance with the codes of conduct and international standards established by the Committee on Publication Ethics. JTrib is committed to following best practices on ethical matters, errors, and retractions, and to provide legal review if necessary.

## **Editor's Responsibilities**

### Publication decision

The decision of accepting and publishing the manuscript submitted to the journal is the responsibility of the editors.

### Fair Play

The evaluation of the manuscript is done based on the intellectual merit without regard to the race, gender, ethnic origin, citizenship, sexual orientation, religious belief, or political philosophy of the authors.

### Confidentiality

The editors must not disclose any information about a submitted manuscript to anyone other than the corresponding author, reviewers, potential reviewers, other editorial advisers, and the publisher.

### Disclosure and Conflicts of Interest

Unpublished materials disclosed in a submitted manuscript must not be used by anyone who has a view of the manuscript in his or her own research without the express written consent of the author.

## **Reviewer's Responsibilities**

### Contribution to Editorial Decision

The reviewers of the journal assist the editors in making editorial decisions and through the editorial communications; the reviewers assist the authors in improving the manuscript.

### Promptness

Any selected referee who feels inadequately qualified to review the assigned manuscript or knows that its prompt review will be impossible should notify the editor and excuse himself or herself from the review process.

### Confidentiality

Reviewers must treat the received manuscript as confidential document. The manuscript must not be shown to, or discussed with others except as authorized by the editor.

### Standards of Objectivity

Reviewers should express their views objectively and clearly with supporting arguments. There shall be no personal criticism of the author.

### Acknowledgement of Source

Reviewers should identify relevant published work that has not been cited by the authors. Any statement that an observation, derivation, or argument had been previously reported should be accompanied by the relevant citation. Reviewers should also notify the editor if there is any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.

### Disclosure and Conflicts of Interest

The reviewers must treat privileged information or ideas obtained through review process as confidential and they should not use this information for personal advantage. Reviewers should not consider to review manuscripts in which they have conflicts of interest resulting from competitive, collaborative, or other relationships or connections with any of the authors, companies, or institutions connected to the manuscripts.

## **Author's Responsibilities**

### Reporting Standards

Authors should report their results clearly, honestly, and without fabrication, falsification or inappropriate data manipulation. Authors should provide sufficient details on the method and references to allow others to replicate the work.

### Originality and Plagiarism

Authors should adhere to publication requirements that submitted work is original, is not plagiarized, and has not been published elsewhere. If the authors have used the work and/or words of others this must be appropriately cited or quoted.

### Multiple, Redundant or Concurrent Publication

Authors should not in general publish manuscripts describing essentially the same research in more than one journal or primary publication. Submitting the same manuscript to more than one journal concurrently constitutes unethical publishing behaviour and is unacceptable.

### Acknowledgement of Sources

All authors should disclose the sources of funding for the research reported in the manuscript.

### Authorship of the Paper

Authors should ensure that authorship is limited to those who have made a significant contribution to the research works and reporting. All those who have made significant contributions should be listed as co-authors. Others who have participated in certain substantive aspects of the research project, they should be acknowledged.

### Disclosure and Conflicts of Interest

All authors should disclose in their manuscript any financial or other substantive conflict of interest that might be construed to influence the results or interpretation of their manuscript. All sources of financial support for the project should be disclosed.

### Fundamental Errors in Published Works

When an author discovers a significant error or inaccuracy in his/her own published work, it is the author's obligation to promptly notify the journal editor or publisher and cooperate with the editor to retract or correct the paper.